

Annual General Meeting Minutes
Thursday, October 24, 2024 1800-1900 hrs
via Zoom

Chaired by: Dr. Diane Wallis, Board Chair

Recorded by: Kathy Shaw, Executive Coordinator

AGENDA ITEM	DISCUSSION	DECISION
1. Call to Order and adoption of rules of order	<ul style="list-style-type: none"> Appointment of Presiding Officer <ul style="list-style-type: none"> Dr. Diane Wallis, Chair of the Board to act as Presiding Officer Appointment of Meeting Secretary <ul style="list-style-type: none"> Kathy Shaw, Executive Coordinator appointed as Meeting Secretary Presiding Officer declared meeting attendance Quorum Voting shall be conducted by raised of hand 	<ul style="list-style-type: none"> Dr. Taylor Swanson appointed Presiding Officer Kathy Shaw appointed Meeting Secretary
2. Notice of Annual General Meeting	<ul style="list-style-type: none"> Dr. Diane Wallis declared notice of this General Meeting on September 5th 2024, was properly given 	
3. Approval of Agenda	<ul style="list-style-type: none"> Motion to accept the agenda presented was approved 	<ul style="list-style-type: none"> Motion moved by Dr. Caitlin Blewett Motion seconded by Dr. Elizabeth Dunstan-Adams Motion carried
4. Approval of November 21st, 2023, Meeting Minutes	<ul style="list-style-type: none"> Motion to accept the minutes of November 21, 2023, as presented 	<ul style="list-style-type: none"> Motion moved by Dr. Duda Uchman Motion seconded by Dr. Christopher Kwiatkowski Motion carried
5. 2023 Annual Report	<ul style="list-style-type: none"> 2023 Annual Report presented- Staff provided highlights for 2023/24 fiscal programs and initiatives through a Video presentation. 	<ul style="list-style-type: none"> No questions arising from the Annual Report
6. Review of the Financials - Audited Statements 2023-24 - Treasurer's Report	<ul style="list-style-type: none"> 2023-24 Financial audited report presented by Derek Lamb, Chan, Nowosad, Boates 	<ul style="list-style-type: none"> Motion to accept the Financials moved by Dr. Caitlin Blewett Motion seconded by Dr. Diane Wallis Motion carried
7. Election of Board of Directors	<ul style="list-style-type: none"> Motion that Chan Nowosad and Boates be retained as Auditors of the Nanaimo Division of Family Practice for the 2023-24 Fiscal year There Nanaimo Division Board of Directors comprises 9 members. <ul style="list-style-type: none"> There is one vacancy for General Member Directors at Large <ul style="list-style-type: none"> Nominations for General Member Director at Large were received from Dr. John Trepass <ul style="list-style-type: none"> No other nominations were received. Dr. John Trepass elected by acclamation and no membership vote required. 	<ul style="list-style-type: none"> Motion moved by Dr. Caitlin Blewett Motion Seconded by Dr. Diane Wallis Motion carried
8. Other business	<ul style="list-style-type: none"> Motion to accept Incoming Board of Directors <ul style="list-style-type: none"> Dr. Diane Wallis Dr. Taylor Swanson Dr. Duda Uchman Dr. Jenny Tram Dr. John Trepass Dr. Rebecca Wright Dr. Caitlin Blewett Courtney DeFriend No other business 	<ul style="list-style-type: none"> Motion moved by Dr. Adam Hoverman Motion seconded Dr. Elizabeth Dunstan-Adams Motion carried
9. Concluding Remarks	<ul style="list-style-type: none"> The business of this meeting concluded, and a motion made to adjourn 	<ul style="list-style-type: none"> Motion of adjournment moved by Dr. Caitlin Blewett Motion seconded by Dr. Duda Uchman Motion carried
10. Meeting Adjournment		